



COMOX VALLEY ART GALLERY

580 Duncan Avenue, Courtenay BC, V9N 2M7
250-338 6211 volunteer@comoxvalleyartgallery.com

VOLUNTEER APPLICATION - Please print. All information is treated as confidential.

Date: _____

Name: _____

Email: _____

Mailing: _____ **Postal Code:** _____

Home #: _____ **Work:** _____ **Cell:** _____

I am available: (please circle) Mon Tues Wed Thurs Fri Sat

I can volunteer for a 3 Hour Shift: 10:30am – 1:30pm 1:30pm – 4:30pm

Areas of Interest: (please check all that apply)

Office: Receptionist ___ Archiving ___ Mail Outs ___ **Gallery:** Show install/take-down ___ Docent ___

Marketing/Outreach: Circulate materials ___ **Gift Shop:** Customer Service ___ Christmas Fair Assistant ___

Special Events: Biennial Auction ___ Events ___ Fundraising ___ **Education:** Workshop Assistant ___

How did you become interested in the Comox Valley Art Gallery?

Please indicate your skills, abilities, special interests and certificates that may apply:

...please go to page 2....

Work/volunteer experience:

Please give any other information pertinent to your application:

Three Personal and/or Professional References

1. Name: _____ **Relationship to you:** _____

Phone (H) _____ Phone (W) _____

2. Name: _____ **Relationship to you:** _____

Phone (H) _____ Phone (W) _____

3. Name: _____ **Relationship to you:** _____

Phone (H) _____ Phone (W) _____

***Volunteers working with children and youth are required to undertake a Criminal Record Check.
Please contact Volunteer Comox Valley or your local RCMP for more information.***

The above information is accurate and correct to the best of my knowledge.

Signature _____ Date: _____

**Please attach a current resume and drop off at the gallery
or email to volunteer@comoxvalleyartgallery.com**

Thank you for your interest in volunteering with Comox Valley Art Gallery!

For Office Use Only	
Reference Check: _____	Contacted: _____
Interview: _____	Orientation: _____
Placement: _____	